

Recess Guidelines

Recess

- Everyone will line up. There is a **first aid bag** which is on a hook by the front door of the classroom. Please bring that outside with you.
- If you have a **cell phone**, please bring it outside with you and have LCS's number stored in your phone (434-6051) just in case there is an emergency and you can't send anyone into the office or you can't go (this will probably not happen, but just in case).
- **Fifth and fourth grade have recess together every day except every other Friday** (Alpha weeks).
- They play in the **parking lot or field outside on M, Tu, W, and Th, and on the playground on Fridays**. Please keep an eye on them, making sure they don't hurt themselves. Please make sure you can see all the kids all the time, so they shouldn't go on the field, behind the dumpster, or into the trees. (They should know this.) Students can go in to use the bathroom if they ask you first.
- They need to go out and come in through the main entrance doors, NOT the door near fourth grade. Start to bring them in 4 minutes before the end of recess since they have to walk all the way around. (Recess times are **M, W, F-A: 11:58-12:33; Tu, Th: 11:58-12:30; F-O: 11:00-11:35**.)
- **LCS Playground Rules:** 1. Be kind to all. 2. Take turns. 3. Use equipment as it was intended. (The slide is not a climbing structure!) 4. Do not jump on the wave (should sit or stand). 5. Do not run on the "big toy." 6. Wait to slide until previous person or persons have reached the bottom. 7. Slide feet first. 8. Do not jump out of swings. Students are not allowed to play with balls on the playground because they always end up in the parking lot or rolling down the driveway, and it's not safe.
- If it's **raining or too cold**, they have **indoor recess** in the classroom. They can pretty much do whatever, as long as it's appropriate, relatively calm (no screaming or acting like the classroom is a gym), and they clean up after themselves. At about 3 minutes before the end of recess, please have them start to clean up.

Time Owed

- We will keep any students that owe time or work and send them when their time is up.

Emergencies

- **Bring the First Aid bag** with you to recess. If a student needs to go to the nurse, send the student down with another student to help them. You **must wear gloves if the child is bleeding** and you help them. They are also in the bag.
- If it is a **major emergency**, send a student to the office and have them call the nurse to come up. You will need to fill out an accident form. We'll show you that if you need it.

*Please let us know of any problems or issues when we return so we are aware.
Thanks for your help! We really appreciate it!*